**Summit Village Residence Halls Opening Procedures for:**

***Aspen, Breckenridge, Copper, Eldora, Keystone, Monarch, Steamboat, Telluride, Vail Houses***

Opening Day: by scheduled day and time

Beginning Sunday, January 16th through Monday, January 17th, 2022

Check-In Time: Please observe your scheduled time

**When you arrive to campus…**

Summit Village is located at 1010 Austin Bluffs Parkway. When you arrive to campus, please park in the Gateway parking garage located nearest to Monarch office or in parking lot 224. If you plan on bringing a trailer or U-Haul, please contact Laura Straub [lstraub@uccs.edu](mailto:lstraub@uccs.edu) or 719-255-7202 for further information. A campus map can be found by clicking here: <http://www.uccs.edu/Documents/facsrvs/CampusMap.pdf>.

**A Few Things to Remember**

* We ask that only the resident student stand in line for their housing check-in in order to help the check-in process go faster, to observe social distancing and to keep the length of the lines down.
* We ask that you only bring two helpers to move you in, all people coming to campus are required to wear a face covering or mask and maintain social distancing.
* If you or your helpers have been experiencing possible COVID-19 [symptoms](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fabout%2Fsymptoms.htm) of fever, cough, shortness of breath or difficulty breathing, sudden loss of taste or smell, muscle or body aches, sore throat, vomiting or diarrhea, or have been under isolation or quarantine from a recent COVID-19 infection or exposure, you should refrain from moving to campus until being cleared by a medical provider, contact us at [housing@uccs.edu](mailto:housing@uccs.edu) to let us know your status.
* Please be patient with lines and elevator use, observe the markings that will measure off social distancing.
* Together we can all Protect the Pride!

Once you have parked, please proceed to Gallogly Recreation Center for check in.

If you plan on arriving to check in after Monday, January 17th, 2022, you must notify the office via email at [housing@uccs.edu](mailto:housing@uccs.edu).

Student rooms will be held until 8:00am of the first day of classes. If the student has not checked in by this time, the room will be released and made available to students on the wait-list, unless the student has notified the Housing Office that they will be checking in at a later date. In no cases will student rooms be held for more than one week from the first day of classes.

**Don’t forget your student ID card!**

* You will need to bring government issued ID or ENT ID/Debit Card to be checked in.

**Access to Buildings and Meal Plans**

* Access to your village buildings will be via the Lion OneCard Mobile ID. You will not be receiving a physical card ID. This is a new process for our campus. You will need to upload a photo via the Lion OneCard website [Lion One Card | Lion One Card (uccs.edu)](https://liononecard.uccs.edu/)and download the app to have access to Mobile ID, instructions can be found on the Lion OneCard website, [Lion One Card | Lion One Card (uccs.edu)](https://liononecard.uccs.edu/). All this information will be shared with you at your orientation. This will allow you to enter residence halls and access your meal plans in the dining halls or your flex dollars at retail locations. If you do not have an iPhone or Android, the OneCard Office (located in the University Center) will work with you on alternative options. You will need to complete this process prior to move in, your phone will give you the access you need to live and dine on campus. The University Center is also looking to hire students for their Welcome Desk operations as well as the production team, check out options at Student Employment ([Home | SEANS (uccs.edu)](https://seans.uccs.edu/))!

To live on campus, you will need to meet immunizations requirements. For more information on meningitis, visit: <https://uccs.edu/recwellness/health-services/immunizations>.

**After you have received your keys…**

Once you have checked in, you will receive additional parking instructions for the unloading of your vehicle. We ask that you be patient as there may be waiting time for unloading areas. However, you will be able to park in other campus parking lots to move in your belongings.

**Resident Parking Permit Registration**

Vehicle registration for parking will be required as of 8:00am on Tuesday, January 18th, 2022. If you have not registered your vehicle or have parked in a lot other than the residential areas in the Alpine Parking Garage located off Clyde Way by this time, you will be ticketed.

A parking permit is included in your housing fees, so there is no need to pay an additional fee! No physical parking permit is required, but you will need to make sure to register your vehicle online through this website: [Fall/Spring Residential Students | Parking and Transportation Services (uccs.edu)](https://pts.uccs.edu/spring-residential-students) make sure you know your license plate number to save time when registering!

**Loft Kits**

Lofting kits are offered on a first come, first served basis by check in time, we have calculated how many lofts we can hand out for each move in period for fairness to all arriving in a timed fashion to campus, you may submit your name on our wait list should lofts become available. We always have loft kits returned to us throughout the semester. We have a limited supply of lofting tools available for check-out during the move-in process. We ask that you loft your bed as quickly as possible and return the tools to the lofting check out station. **If you have a 3/16 inch allen wrench (hex key) and a 1/2 inch socket wrench, please bring them along and it will speed up your lofting**.

* Monarch, Keystone, Breckenridge, Vail, Telluride, Steamboat and Aspen Houses:

If you wish to loft your bed, you will need to bring your room keys to the basement of Steamboat to receive a loft kit. You will need to complete a loft waiver and you will be instructed how to loft your bed.

* Copper an Eldora Houses:

If you wish to loft your bed, you will need to bring your room keys to the basement of Eldora (outside entrance) to receive a loft kit. You will need to complete a loft waiver and you will be instructed how to loft your bed.

**One last thing…security and safety**

You will need to have your cell phone with mobile ID with you for exterior door access. When leaving your suite, make sure that you have pulled your door closed and that it has locked, and make sure you have your keys!

We take building security very seriously. If you find a door propped open, please close it and secure the door. Never allow someone into the building that does not live here…you could be letting strangers into your home.

If you ever see any suspicious activity or persons call Campus Police at 719-255-3111…please program this number into your phone so you always have it! In case of emergencies, please dial 911.

For RA assistance, please call 719-255-4600; this number is monitored Monday through Thursday at 5pm until the next morning at 8am, and Friday at 5pm through Monday morning at 8am.